CENTRE FOR ENGINEERING RESEARCH AND DEVELOPMENT

(Established by Government of Kerala)

College of Engineering Trivandrum Campus, Thiruvananthapuram- 695 016

Statement showing the details of Journey Performed for Travelling Allowance

District:
Headquarters:

Name:
Designation:
Pay:

1				2	3			4	5	6	7	8
Description of Journey					Milege Allowance							
Date and Hour		Place		Diatance and Mode of Conveyance	At..Class	Incidental Expences	For road Journeys class	DA for Halts	Actual Expenses	Total	Purpose of Journeys of Halts	Remark
Departure	Arrival	from	To		A	B	C					

Signature:
Name:
Designation:

Certificate

Certified that the amount mentioned above has been paid by me in connection with the conduct of on ……. Held on..……..... at .....

Signature of the Co-ordinator with seal and date.
Counter signed by

Head of the Institution/Director